

Application for City of Mount Sterling Business License

Instructions:

1. Complete application in full and submit with Application Fee:
\$50.00 0-6 Employees, **\$100.00** 7-10 Employees, **\$150.00** 13-Employees or more, **\$25.00** Part-time or occasional (must be approved by the Clerk)
2. File quarterly withholding returns and annual Net Profit Returns. The rate for each is 1%.
3. Non Profit organizations are not required to pay the application fee, but must file quarterly withholding tax returns.

All questions must be answered completely. Please type or print.

1. Business Name or Applicant's Name _____ Telephone (____) _____
Facsimile (____) _____
2. Business Address _____ Ste # _____
Street City State Zip Code
3. Mailing Address _____
Street City State Zip Code
4. Address where work will be performed _____
5. Are you taking over an existing business? Yes No If yes, what is the current name? _____
6. Have you held a City of Mount Sterling license before? Yes No If yes, under what name? _____
7. Federal ID _____ Social Security # _____ Driver's Lic # _____
8. Email Address _____
9. Type of Business _____
10. Date Work is to begin in the City of Mount Sterling _____
11. Will you have Employees? Yes _____ No _____ If Yes How Many? _____
12. Check Ownership Type: _____ Sole Proprietor _____ Partnership _____ Corporation
_____ Non Profit _____ Other _____
13. Name of Owners _____ Phone No (____) _____
_____ Phone No (____) _____
_____ Phone No (____) _____
14. If a Corporation, list officers _____ Phone No (____) _____
and Titles: (or Partnership) _____ Phone No (____) _____
15. Contact Person for Tax Info. _____ Phone No (____) _____
16. _____
Signature of Applicant Title Date

Make Check Payable To: City of Mount Sterling,	Fax No. (859) 498-8727
Mail Application and Check to: City of Mount Sterling 33 N. Maysville Street Mount Sterling, KY 40353	If you have any questions please call (859) 498-8725 Business Hours: Monday – Friday, 8:00 a.m. – 4:00 p.m.